

General information			
Course co-ordinator		Ivor Altaras Penda, PhD	
Course title		BUSINESS ETHICS	
Study programme		Professional graduate study programme	
Course status		Obligatory	
Year	Semester	1	1
Value of credits and lecturing procedures		ECTS	4
		Number of hours (Lectures+Exercises+Seminars)	30 (20+0+10)

1. COURSE DESCRIPTION	
1.1. Objectives	
<p>To acquaint the students with the most important ethical codes in the Republic of Croatia and the world. To gain awareness of ethical behaviour. To develop one's own ethical standards using virtual corporation and to prepare an ethical program at the workshop. To analyse the influence of own personal values on the business ethics program. To develop moral values which are needed for conducting successful business in corporations.</p>	
1.2. Course enrolment conditions	
None	
1.3. Expected outcomes of the course	
<ol style="list-style-type: none"> 1. to use the acquired knowledge in the field of Ethics with a specific emphasis on its application in the field of business 2. to critically apply the code of ethics and ethical norms in the field of corporate operations and to develop them further 3. to estimate one's own and other person's behaviour in the context of ethical operations and corporate social responsibility 4. to reveal and analyse the examples and consequences of deliberate ethical misbehaviour in the business world 5. to build or to use the existing ethical norms within the organization 	
1.4. Course contents	
<p>Term business ethics and social responsibility and its definition. Universal business rules and principles. Development of business ethics theories. International business ethics: culture as factor in business ethics; multinational corporations; ethical principles in various cultures. Development of accounting and auditing profession in the Republic of Croatia. Ethics in reaching business decisions. Business ethics as foundation for responsible financial statements and accounting. Professional ethics codes – IFAC (International Federation of Accountants), AICPA (American Institute of Certified Public Accountants). Ethical code applied by professional accountants in the Republic of Croatia (ethics of certified accountants and certified auditors). Ethics and public interest. Resolving interest conflict. Skills in managing and its ethical connotations.</p>	
1.5. Teaching methods	<input checked="" type="checkbox"/> lectures <input type="checkbox"/> instruction <input checked="" type="checkbox"/> guided discovery learning <input checked="" type="checkbox"/> discussion <input checked="" type="checkbox"/> group/team learning <input type="checkbox"/> _____

1.6. <i>Comments</i>							
1.7. <i>Students' obligations</i>							
Attendance in classes – part time students are expected to be present at least 50% of the total teaching hours, whereas full time students are expected to be present at least 70% of the total teaching hours. In the case of student's inability to have the required attendance percentage, he/she will be required to write a seminar paper on the topic determined by the lecturer. The submission of the correct seminar paper represents the condition to take the exam							
1.8. <i>Monitoring students' accomplishments</i>							
Attendance	0.5	Student's activity during lectures	0.5	Seminar paper	1.0	Experimental work	
Written exam	2.0	Oral exam		Essay		Research work	
Project		Permanent testing of student's knowledge		Written presentation		Practical work	
Portfolio		Independent task solving					
1.9. <i>Measuring the achievements of learning outcomes and evaluation and assessment of the results of students' work</i>							
The workload factor of each learning outcome stated in the Chapter 1.3. totals 1. A half of the workload factor for each learning outcome represents a minimum threshold for the achievement of the this learning outcome. During the semester evaluated are student's activity and a written seminar paper. The final exam is in a written form. The final grade is based on the total sum of grades obtained in the written exam (50%), Student's activity (20%) and the seminar paper (30%).							
1.10. <i>Obligatory reading</i>							
<ol style="list-style-type: none"> 1. Bebek, B., Kolumbić, M.: Poslovna etika, Sinergija, Zagreb, 2000. 2. Materijali sa predavanja nosioca kolegija, 2018. 							
1.11. <i>Optional reading</i>							
<ol style="list-style-type: none"> 1. Hendry, J.: Between Enterprise and Ethics, Oxford University Press, Oxford, 2004. 2. Razni originalni tekstovi 							
1.12. <i>Quality control which ensures the acquisition of the corresponding knowledge, skills and competences after the completion of the study.</i>							
At the end of the semester the students fill in an anonymous questionnaire. The comments, suggestions and information in the questionnaire and the evaluation procedures are to be used to improve lectures, exercises and other ways of work with students. Self-evaluation of teaching staff is aimed at making some corrections in order to improve the quality of teaching.							
1.13. <i>Expected competences</i>							
<ul style="list-style-type: none"> - Social and civil competences. - Application of code of ethics and ethical norms in business. 							